



# St Margaret's

Church of England Academy

London Road, Bowers Gifford, Basildon, Essex SS13 2DU

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Executive Headteacher: Mrs E Wigmore

Head of School: Mrs G Smith

19<sup>th</sup> November 2018

Dear Parents / Carers,

St Margaret's Academy has been chosen to take part in the 'Light Up A Life' service at Basildon Crematorium on Friday 30<sup>th</sup> November 2018 at 4.30pm, where they will be supporting the congregational singing & will be singing a couple of songs.

We will be taking approximately 20 children to sing at the service. Staff will be walking the children to the Crematorium leaving St Margaret's at 4pm; we would ask that the children remain after school with staff who will then walk them down. The service is due to finish at 5.15pm and your child will need to be collected from the Crematorium at this time (times are approximate). Parents are welcome to attend, however spaces are limited, therefore please can we ask only 1 person per family attend.

Please complete the slip below giving permission for your child to take part in this service.

Thank you for your support.

Mrs G Smith  
Head of School



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**LIGHT UP A LIFE REPLY SLIP**

I give permission for my child ..... class.....  
to attend the Light Up A Life service at Basildon Crematorium on Friday 30<sup>th</sup> November 2018.

Name and contact number of person collecting my child from Basildon Crematorium at 5.15pm:

Name..... Contact number.....

[ ] My child requires the following medication.....

Signed .....Parent/Carer

Date.....

