



# St Margaret's

Church of England Academy

London Road, Bowers Gifford, Basildon, Essex SS13 2DU

Tel: 01268-552176

Email: [admin@st-margarets-pri.essex.sch.uk](mailto:admin@st-margarets-pri.essex.sch.uk)

Executive Headteacher: Mrs E Wigmore

Head of School: Mrs G Smith

6<sup>th</sup> March 2019

Dear Parents/Carers,

**Sing for St Luke's – Towngate Theatre, Basildon**  
**Thursday 21<sup>st</sup> March 2019**

As many of you will be aware choir have been preparing for the Sing for St Luke's event which is a singing competition for local schools. The details from the event organisers have and continue to be quite sketchy so I apologise for not getting back to you sooner. Due to this we have taken the decision to keep the children at school before the event and organise a coach to the event which will allow us more rehearsal time both at school and the venue.

On the day we will rehearse at school and then all get a coach together to the Towngate Theatre where we will rehearse some more, gather with the other 6 schools and then perform at the event. I am gathering quotes for the coach which is likely to be no more than £4 in total. We will let you know as soon as this is booked and available to be paid for on School Money. All children will require a packed tea to take with them. Children will wear full school uniform for the event and we will need to look incredibly smart! We will help with this before the event in terms of hair etc.

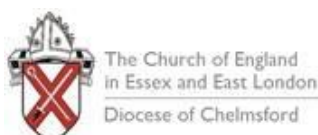
At present I don't know what time the event will finish although it is likely to be around 8.30 – 9pm. Once I have final details available I will of course let you know. All children will need to be collected from the Towngate Theatre.

At this stage I only need you to fill in the form below to let me know your child will be taking part. **I MUST HAVE THESE BACK BY THIS FRIDAY – 8<sup>TH</sup> MARCH.** Anyone handing in a form beyond this date may not get a space. I am up against tight deadlines and I need to get the choir organized and parts allocated so it is imperative I have this information by Friday. I also need to wait for details from the organiser despite asking lots hence the short turnaround. The coach at this stage does not need to be paid for.

If you wish to buy tickets for this exciting event please **purchase directly from the Towngate Theatre's box office.** They are £10 and tickets are still available. We look forward to seeing you at this exciting event and very much hope that your child enjoys taking part!

Yours sincerely

Mrs G Smith  
Head of School



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**SING FOR ST LUKE'S – THURSDAY 21<sup>ST</sup> MARCH 2019 – TOWNGATE THEATRE**

I give permission for my child \_\_\_\_\_ to take part in the Sing for St Luke's competition

[ ] I understand that I will need to collect my child from the Towngate Theatre at the above specified times on this day.

[ ] I am happy to pay a donation of up to £4 for a coach to the Towngate Theatre

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Emergency Contact number of person collecting my child on Thursday 21<sup>st</sup> March from the Towngate Theatre.

Name \_\_\_\_\_ Contact Number \_\_\_\_\_

