



# St Margaret's

Church of England Academy

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Head Teacher: Mrs G Smith

9<sup>th</sup> March 2020

Dear Parents/Carers

**Parents Consultation Evenings**  
**Tuesday 24<sup>th</sup> March ~ 3.30pm – 5.30pm**  
**Thursday 26<sup>th</sup> March ~ 5pm – 7.30pm**

You are invited to meet your child's teacher on Tuesday 24<sup>th</sup> or Thursday 26<sup>th</sup> March 2020.

Parents consultation evening is a valuable opportunity for you to discuss with the teacher your child's progress and attainment, targets for the year and ways we can work together to support your child's learning over the rest of the academic year. If you have more than one child at the school, we will try to make sure that appointments are made to enable you to visit each teacher with only a small break between appointments.

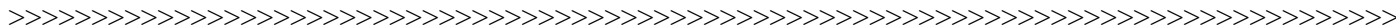
Your child may attend the meeting with you. We would ask you, out of respect and consideration for others not to bring younger children/toddlers to your appointment times. This will allow the discussions with class teachers to be conducted in a quiet, professional environment. We hope by sending this letter out in advance that you will have sufficient time to arrange appropriate child care.

Please tick the box to show which half hour session you would prefer your appointment and return to the class teacher as soon as possible and **no later than 9.00am on Monday 16<sup>th</sup> March**. Please check your child's book bag for your appointment time on Friday 20<sup>th</sup> March. Anyone who does not return a slip will be allocated a time, and this may not be able to be changed if the appointment is not convenient. I look forward to seeing many of you at this important meeting.

**ALL AFTER SCHOOL CLUBS WILL BE CANCELLED ON THESE DAYS, EXCEPT MATHS & FOOTBALL CLUB WHICH WILL STILL GO AHEAD ON THURSDAY.**

Yours sincerely

Mrs G Smith  
Head Teacher



**PARENT CONSULTATION EVENINGS TUESDAY 24<sup>th</sup> & THURSDAY 26<sup>th</sup> MARCH**  
**PLEASE TICK THE APPROPRIATE BOX.**

**TUESDAY 24<sup>th</sup> MARCH**

3.30pm ~ 4pm     4pm ~ 4.30pm     4.30pm ~ 5pm     5pm ~ 5.30pm

**THURSDAY 26<sup>th</sup> MARCH**

5pm ~ 5.30pm     5.30pm ~ 6pm     6pm ~ 6.30pm     6.30pm ~ 7pm     7pm ~ 7.30pm

I will not be able to attend parents evening.

Child's name..... Class.....

Names of other children at school and classes:.....

Signed.....Parent/Carer

